

PORT OF NEWPORT COMMISSION SPECIAL MEETING AGENDA

Thursday, September 16, 2021, 5:00 p.m.

Microsoft Teams

Newport, OR 97365

*This will be a virtual meeting, which means you can attend by registering or you can view the live stream of this meeting on our website: <https://www.portofnewport.com/2021-09-16-commission-meetings-2021-special-meeting-5-00-p-m>*

*Anyone interested in making public comment must complete the form on our website and submit it by 11:00 am on Thursday, September 16, 2021: <https://www.portofnewport.com/2021-09-16-commission-meetings-2021-special-meeting-5-00-p-m>*

I. Call to Order

II. Changes to the Agenda

III. Public Comment (3-minute limit per person)

IV. Old Business

1. Approval of City of Newport Permit Fees for the Administration Building – *Miranda*.....Page 2

V. Adjournment



## **OLD BUSINESS ITEM**

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**DATE:** *September 16, 2021*  
**RE:** *ADMINISTRATIVE BUILDING – City of Newport Permit*  
**TO:** *Port of Newport Board of Commissioners*  
**ISSUED BY:** *Paula J. Miranda, General Manager*

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### **BACKGROUND**

Back on April 27, 2021, the Commission approved an additional \$9,000 for development of specifications to be added to the Capri Architecture and DH Goebel Architect contract of \$84,000.

Our contract with the architects did not include City permit charges. However, permits are necessary before going out for bid.

The City sent us an invoice for the initial Structural Plan Review fee of \$1,527.76, which was paid under my limitation. Now, an additional \$23,121.81 will be needed before receiving all the final permits, so we can go to out for bid.

### **RECOMMENDATION**

Staff recommends that Commission approves the entire City Permit fees of \$24,649.57 and directs the staff to pay the remainder \$23,121.81, as invoiced.



City of Newport

169 SW Coast Hwy

Newport, OR 97365

541-574-0629

Fax: 541-574-0644

permits@newportoregon.gov

# Invoice: 5743

**Record ID: 625-21-000410-STR**

www.newportoregon.gov

Invoice Date: 7/8/21 5:28 pm

Invoice modified on: 7/8/21 5:28 pm

Project Name: Port Dock 7 - Administration Office

Worksite address: 600 SE BAY BLVD, Newport, OR

Parcel: 11-11-08-AD-09000-00

Owner: PORT OF NEWPORT, 600 SE BAY BLVD, NEWPORT, OR 97365

Units	Description	Fee Amount	Balance Due
1.00 Ea	Structural plan review fee	\$1,527.76	\$1,527.76
		\$1,527.76	\$1,527.76



City of Newport

169 SW Coast Hwy  
Newport, OR 97365

541-574-0629

Fax: 541-574-0644

permits@newportoregon.gov

# Transaction Receipt

Record ID: 625-21-000410-STR

IVR Number: 625000433937

Receipt Number: 5120

Receipt Date: 7/19/21

www.newportoregon.gov

Worksite address: 600 SE BAY BLVD, Newport, OR

Parcel: 11-11-08-AD-09000-00

Fees Paid					
Transaction date	Units	Description	Account code	Fee amount	Paid amount
7/19/21	1.00 Ea	Structural plan review fee	240-4410-46421	\$1,527.76	\$1,527.76
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Payment Method: Check number: 46500 Payer: Port of Newport				Payment Amount:	\$1,527.76
Transaction Comment: Admin Bldg Plan Review Fee Payment					
Cashier: Sherri Marineau				<b>Receipt Total:</b>	<b>\$1,527.76</b>



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# Invoice: 5943

Record ID: 625-21-000410-STR

www.newportoregon.gov

Invoice Date: 9/13/21 9:42 am

Invoice modified on: 9/13/21 9:43 am

Project Name: Port Dock 7 - Administration Office

Worksite address: 600 SE BAY BLVD, Newport, OR

Parcel: 11-11-08-AD-09000-00

Owner: PORT OF NEWPORT, 600 SE BAY BLVD, NEWPORT, OR 97365

Units	Description	Fee Amount	Balance Due
1.00 Ea	Structural plan review fee	\$1,836.19	\$308.43
986.81 Amount	SDC - Water system development	\$986.81	\$986.81
1,751.03 Amount	SDC - Wastewater system development	\$1,751.03	\$1,751.03
2,771.57 Amount	SDC - Stormwater system development	\$2,771.57	\$2,771.57
12,236.00 Amount	SDC - Transportation system development	\$12,236.00	\$12,236.00
1.00 Ea	Fire life safety plan review	\$1,129.96	\$1,129.96
1.00 Ea	Structural building permit fee	\$2,824.90	\$2,824.90
774.12 Amount	SDC - Admin fee	\$774.12	\$774.12
1.00 Ea	State of Oregon Surcharge - Bldg (12% of applicable fees)	\$338.99	\$338.99
		<b>\$24,649.57</b>	<b>\$23,121.81</b>