

June 10, 2022  
10:56 A.M.  
Newport, OR

**PORT OF NEWPORT COMMISSION SPECIAL MEETING MINUTES**

*This is not an exact transcript. The video of the session is available on the Port's website.*

The Port of Newport Commission met on the above date and time virtually, via Microsoft Teams. In attendance were Commissioners Lackey, Sylvia, Retherford, and Chuck. Commissioner Burke was excused. Also in attendance were General Manager Paula Miranda, Operations Director Aaron Bretz, Administrative Assistant Gloria Tucker, and PR Consultant Angela Nebel.

**NEW BUSINESS**

**Approval of OSU Hatfield Visitor Center Gift Shop Sublease.** Sylvia introduced the agenda item. Miranda reported Hatfield requested this item be discussed before the next Commission meeting, so she added it to the special meeting. She stated the Hatfield Visitor Center had a gift shop prior to COVID, however, with the pandemic, they went away. She explained Hatfield has negotiated with new gift shop. She noted the rent is minimal, and this sublease has been approved in the past. She recommended approval of the sublease. She added they are still working on minor details of the lease, so there may be minimal changes, but the general concept is attached to the packet.

Retherford added it is nice seeing businesses returning that have closed during the pandemic.


MOTION was made by Retherford, seconded by Lackey, to authorize the General Manager to provide an approval letter allowing OSU Hatfield to enter into a lease with AACE, LLC, dba Memories. The motion carried unanimously in a voice vote.

**Employee Settlement.** Sylvia introduced the agenda item. Miranda requested the Commission allow the Port to enter into a settlement with an employee, Aja Burke, in the amount discussed in Executive Session.

MOTION was made by Lackey, seconded by Retherford, to authorize an employee settlement between the Port and Aja Burke in the amount discussed in Executive Session. The motion carried unanimously in a voice vote.

**ADJOURNMENT**

Having no further business, the meeting adjourned at 11:00 a.m.

Gil Sylvia  
  
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Gil Sylvia, Vice President

  
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Walter Chuck, Secretary/Treasurer