

From: [Doug Parsons](#)
To: [Mark Harris](#); [Aaron Bretz](#); [Karen Hewitt](#)
Subject: FW: Supporting Data for Increasing the GM's Signature Authority Level
Date: Monday, April 09, 2018 8:12:49 PM
Attachments: [image001.png](#)
[image002.png](#)

Hi Folks:

For your background information.

Mark, thanks for running the A/P reports for me.

Doug

Commissioners:

With respect to last week's initial discussion of raising the GM's decision making and signature authority level, the inflationary effect has made the current \$5,000 limit unrealistic and unnecessarily restrictive.

An analysis of the Port's audited accounts payable expenditures for the last 3 fiscal years shows that there were 194 checks which were over \$5,000.

Over half (i.e. > 52%) of these (i.e. 101 checks) were in the range of \$5,000 → \$10,000. Their distribution was nearly even for each of the last three years (i.e. 32 checks in FY2016-2017; 32 checks the previous year; and 37 checks the year before that).

Thanks,



Douglas J. Parsons, General Manager
Direct Line: (541) 444-6170



Karen Hewitt, Administrative Assistant 541-265-7758
www.portofnewport.com
www.facebook.com/PortofNewport/

DISCLAIMER: This e-mail may be a public record of the Port of Newport and may be subject to the State of Oregon Retention Schedule and may be subject to public disclosure under the Oregon Public Records Law. This e-mail,

including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please send a reply e-mail to let the sender know of the error and destroy all copies of the original message.