

PORT OF NEWPORT MINUTES

December 28, 2020

Commission Special Meeting

This is not an exact transcript. The audio of the session is available on the Port’s website.

This meeting was held virtually by invitation only. The public could submit comment through a form on our website no later than 10:00 pm on Monday, December 28th, to be read into the meeting at the appropriate time.

Agenda Item

Audio Time

I. CALL TO ORDER

0:00

Commission President Jim Burke called the Commission Special Meeting of the Port of Newport Board of Commissioners to order at 12:03 pm

Commissioners Present: Walter Chuck, Secretary/Treasurer (Pos. #1); Kelley Retherford (Pos. #2; and Jim Burke, President (Pos. #5). Gil Sylvia, Vice President (Pos. #3) and Jeff Lackey (Pos. #4) were absent.

Management and Staff: Paula J. Miranda, General Manager and Aaron Bretz, Director of Operations.

Members of the Public and Media: None present.

II. PUBLIC COMMENT.....

0:11

There was no public comment submitted.

III. PORT DOCK 5 PIER CONSTRUCTION CONTRACT

0:20

Miranda provided an overview of the EDA grant, selection of a project manager, and the bid and selection process for this project construction contract. Bretz introduced the staff report included in the Meeting Packet. He said that the selection criteria were based on awarding the contract to the lowest responsive and responsible bidder. He explained how issuing this as a Request for Quotes rather than a Request for Proposals meant that the Port provided project details and the bidders responded with the cost. Bretz added that it was the Port’s intent to complete this project in the current fiscal year, but this will be a very tight timeline. He added all the bids received were from responsible and responsive bidders, and all bids fell within the budget for the project. Miranda commented that a 10% contingency was added because of the tight timeline so to avoid the need for another approval meeting should an unexpected need arise.

Retherford asked if Advanced American Construction’s (AAC) low bid for temporary features and appurtenances would cause problems. Bretz said the Port’s requirements were included in the bid documents so the deliverables would be as requested; AAC would bear the risk for their bid. Chuck asked about AAC’s no bid for Alt. 1 Second Mobilization. Bretz said he did clarify this with AAC, who were confident that this would not be needed so they bid \$0. AAC would not be able to pass costs for a second mobilization onto the Port if required since they bid \$0. Bretz said the Port would look for an extension on the in-water work period but could also move the mobilization until the next in-water work period if needed. Chuck asked when AAC would be able to start this project if awarded the contract. Bretz said AAC had talked about mobilization in the first week of January. Bretz said everything was good with the grant from the Economic Development Administration

(EDA). Miranda clarified that Lackey and Sylvia were not present today; Chuck added that the vote would need to be 3 – 0 to pass.

A motion was made by Chuck and seconded by Retherford to adopt Resolution 2020-19 Authorizing the Port of Newport to enter into a contract with Advanced American Construction for the Reconstruction of Port Dock 5 Pier not to exceed \$2,102,280 with a 10% contingency. The motion passed 3 – 0.

Miranda said she received an email from Lackey expressing that he would approve of this project. Chuck asked about moving forward with a request for an extension. Bretz said AAC was ready to give a schedule, then the Port can go to the agencies to ask for an extension. DOWL will immediately be working on the permitting. Chuck suggested reaching out to the Fishermen’s Wives and Mid Water Trawlers Cooperative for letters of support. Miranda said they would first respect ODFW by providing the schedule when available, then reach out to legislators. Burke asked that the Commissioners be advised how they can help.

IV. ADJOURNMENT

14:00

Having no further business, the meeting adjourned at 12:17 pm.

ATTESTED

james m burke Digitally signed by james m burke
Date: 2021.02.02 09:49:55 -08'00'

James Burke, President

Walter Chuck Digitally signed by Walter Chuck
DN: cn=Walter Chuck, o=Port of Newport, ou=Port of Newport, email=wchuck@portofnewport.com, c=US
Date: 2021.02.08 11:17:19 -08'00'

Walter Chuck, Secretary/Treasurer