

**PORT OF NEWPORT  
RESOLUTION NO. 2025-03**

**A RESOLUTION ADOPTING AN ELECTED OFFICIAL COMPENSATION POLICY**

**WHEREAS**, the Port Commission adopted Ordinance No. 100 on May 22, 2014, establishing By-laws for the Port of Newport; and

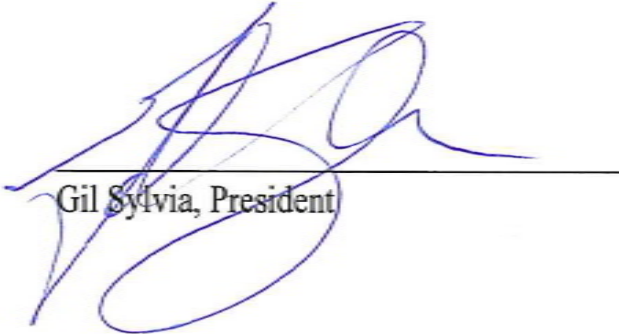
**WHEREAS**, the By-laws for the Port of Newport require the Commission to create policies by resolution; and

**WHEREAS**, Oregon Government Ethics Commission issued Advisory Opinion No. 25-126A regarding ORS 244;

**NOW THEREFORE THE PORT OF NEWPORT BOARD OF COMMISSIONERS  
RESOLVES AS FOLLOWS:**

To Adopt the Port of Newport Elected Official Compensation Policy as attached.

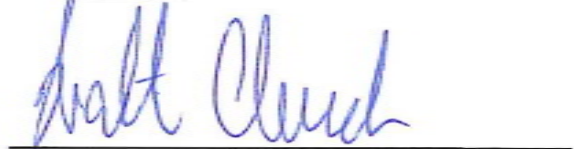
**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS** this 24<sup>th</sup>  
day of June 2025.



---

Gil Sylvania, President

ATTESTED:



---

Walter Chuck, Secretary/Treasurer



# **Elected Official Compensation Policy**

*Adopted by Resolution 2025-03*

*June 24, 2025*

# **PORT OF NEWPORT**

## **Elected Official Compensation Policy**

### *Table of Contents*

# Chapter 1 General Provisions

## 1.1 Title.

This Policy and any amendments hereto shall be called, collectively, the Port of Newport Elected Official Compensation Policy.

## 1.2 Purpose and Scope.

The purpose of this policy is to set forth policy and procedures for elected officials' compensation as part of their official compensation package during the performance of Port business. This policy is adopted in accordance with ORS 244.040(2)(a) and related Oregon Administrative Rules, including OAR 199-008-0005(3), and is intended to ensure compliance with Oregon Government Ethics Commission guidance (Advisory Opinion No. 25-126A, May 9, 2025). This policy applies to elected officials who are considered public officials under ORS Chapter 244 and receive nominal compensation for attending Port related meetings.

## 1.3 Covered Events and Situations

Meals, beverages, and light refreshments may be provided as part of an elected official's official compensation package under the following circumstances:

1. Working meals during Port-sponsored meetings, workshops, or training sessions.
2. Team building or staff recognition events (e.g., holiday gatherings, appreciation luncheons, milestone celebrations).
3. Business conducted over a meal, where time constraints or business needs require a working lunch or dinner.
4. Port meetings or retreats where elected officials are expected to be present for extended periods or over mealtimes.

## 1.4 Conditions

- The provision of food and beverages must serve a legitimate business or operational purpose.
- The expenditure must be reasonable in amount and appropriately documented.
- Elected officials receiving meals under this policy shall not be considered to have received a "gift" under ORS Chapter 244, but rather a component of their officially authorized compensation.

## 1.5 Limitations

- Meals and refreshments offered under this policy must be paid for or arranged by the Port and not provided by third parties unless allowed under state ethics laws.
- Potlucks or meals provided voluntarily may be allowed under separate gift-related exceptions but are not covered by this compensation policy.

## 1.6 Conflict of Interest Considerations

When adopting or applying this policy to themselves, elected officials must disclose and manage any potential conflicts of interest in accordance with ORS 244.120.

# References

Citations