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September 13, 2023

To: All Commercial Marina Moorage Holders

Re: CHANGE OF LOCKS ON RESTROOMS

Dear Moorage Holder:

Port of Newport has experienced an increasing rate of vandalism in the moorage holder and public restrooms in the Port Dock 7 lot. The vandalism has increased both in frequency and in severity. We are aware that some keys have been duplicated, and that we have non-moorage holders frequenting these restrooms. We can't be certain who is responsible for the increase in damage, but we do know that we have people using these facilities who are not moorage holders, and who were never intended to use the facility.

We are installing cameras outside the restrooms to better monitor area, and we have decided to transition from standard keys to proximity cards with PIN codes for access to the moorage holder restrooms. Additionally, we will no longer issue keys to individuals, we will issue two access cards per vessel and the moorage holders will be responsible to ensure the conduct of their crews in the restroom is acceptable.

The transition to proximity cards with PIN codes will enable the Port to know what cards have accessed the restrooms at what times so that we can link security footage with card use to catch vandals. Additionally, the Port can revoke the credentials of any card that is associated with users who commit vandalism. This can be done remotely and at any time.

Each moorage holder will be issued two proximity cards that will be loaded with a PIN, and issued to each vessel in the marina at no initial cost to the moorage holder. Replacement cards may be issued with a fee. We will then revoke access to those vessels with crew members who vandalize or abuse their restroom access. The one public restroom, which is only open during the day, will be placed on an automatic schedule for locking and unlocking.

The lock change will be completed prior to the end of October, and we will be replacing fixtures and repainting during the month of October as well. As these projects progress, the restrooms may be down intermittently to complete this work.

Our goal is to improve the condition of the moorage holder restrooms, reduce vandalism, and to improve security for all who use the Port. We appreciate your cooperation as we transition to the new system.

Sincerely,

Aaron Bretz, Director of Operations