

PORT OF NEWPORT MINUTES

November 13, 2018

Commission Special Meeting

This is not an exact transcript. The audio of the session is available on the Port’s website.

Agenda Item

**Audio
Time**
0:00

I. CALL TO ORDER

Commission President Stewart Lamerdin called the Commission Special Meeting of the Port of Newport Board of Commissioners to order at 12:00 pm at the South Beach Activities Room, 2120 SE Marine Science Drive, Newport, Oregon.

Commissioners Present: Walter Chuck (Pos. #1), Secretary/Treasurer; Sara Skamser (Pos. #2), Vice President; Stewart Lamerdin (Pos. #3), President; Jeff Lackey (Pos. #4); and Jim Burke (Pos. #5).

Management and Staff: Teri Dresler, Interim General Manager; and Karen Hewitt, Administrative Supervisor.

George Dunkel, SDAO Consultant, participated by phone.

Members of the Public and Media: Jim Cline, Rogue; Heather Mann; Midwater Trawlers Cooperative (MTC); Rex Capri, Newport resident.

II. PUBLIC COMMENT

0:26

There was no public comment at this time.

III. GENERAL MANAGER HIRING PROCESS

0:32

- A. Staff Report
- B. General Manager Recruitment Brochure
- C. Timeline
- D. SDAO Consulting Services Contract

Dresler introduced the documents, included in the Meeting Packets. She noted that the timeline was revised since presented on October 23rd. Dresler recommended moving forward with the process, hopefully to seat a new General Manager in February 2019. Lamerdin declared a potential conflict of interest since he was considering applying for the position. The Commissioners discussed the hiring process and brochure with Dresler and Dunkel. Dunkel asked the Commission to approve moving forward, but give himself and Dresler editorial privileges. The job description would not change.

A motion was made by Chuck and seconded by Burke to approve authorizing George Dunkel to open the General Manager Recruitment on November 14, 2018; and approve the General Manager hiring process, with editorial allowances to Teri Dresler and George Dunkel, the timeline, the recruitment brochure, and the SDAO Consulting Services Agreement for Consulting Services at a rate of \$50.00 per hour not to exceed 80 hours (\$4,000.00) plus expenses not to exceed \$1,000.00. The motion passed 5 – 0.....

34:22

There was consensus that Chuck and Skamser will serve as Commission liaisons to the General Manager search committee, and Lackey will serve as Commission advisor to Dresler for the Director of Business Operations search. Dresler will email the list of associations where Dunkel will post the General Manager recruitment information.

IV. PUBLIC COMMENT 44:44

There was no public comment at this time.

V. ADJOURNMENT 44:56

Having no further business, the meeting adjourned at 12:46 pm.

ATTESTED:

Stewart Lamerdin, President Pro Tem

Walter Chuck, Secretary/Treasurer Pro Tem